

DRAFT

August 13, 2009

The Tinley Park Community Resources Commission meeting was called to order by Chairman Reta Brudd at 7:35 p.m., at the Kallsen Conference Center.

Present: Chairman Reta Brudd and Commissioners: Don Budny, Mike Cutrano, Linda Hayes, Deb Melchert, Phil Raines, Mike Sevier, Al Siegers, Jeff Studzinski and Barbara Rose Whalen. Commissioners: Steve Grein and Dave Szumigalski arrived after roll call.

Absent: Commissioners: Ron Centanni and Jack Carey

Guests: Amy Chmura – Staff Liaison

Approval of Agenda

Motion was made by Don Budny to approve the Agenda with the addition under New Business of Discover Tinley, seconded by Barbara Rose Whalen. Motion carried by voice vote.

Youth in Government will be added to the September Agenda.

Correspondence

Chairman Brudd said in answer to a question from Lewis University, if anyone is asked, we do not list private schools in the Tinley Park Directory.

Approval of Minutes

Motion was made by Don Budny to approve the minutes of the June 10, 2009 meeting as submitted, seconded by Barbara Rose Whalen. Motion carried by voice vote.

Unfinished Business

Studio

Chairman Brudd said we are quickly losing our student volunteers to sports and college. If anyone is interested in learning editing and camera work we could use help on Wednesday evenings. They meet at 6:00 p.m. all but the first Wednesday of the month when they meet at 5:30 p.m. Everyone is invited to come and see what is involved, and if they would be interested. Also, if anyone knows students who may be interested we will be losing our volunteer next year. The minimum age is 15 years, with someone present during editing, and 18 years to work alone. Dave Szumigalski hosted the tape for the work done at the Koren's residence.

Scholarships

Four students have received their funds and should leave enough funds for the mailings this year.

Christmas Events

Amy Chmura, Staff Liaison was present to make a report on the meeting held on these events. All activities will take place on the weekend of December 4th through 6th because of budget restraints. Some Commissioners met with the Staff, and MainStreet Commission has been

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advised when they met the carriage rides will not be every Saturday and Sunday just the one weekend. OPAMA and others have talked with Staff regarding the activities.

She presented a draft of a written plan needs to be finalized and presented to the Village Board, Board approval is needed soon because of the requests from vendors who wish to participate. Once this is set vendor applications will be sent out, and RFP's will be done for photographers, bands, rental equipment, entertainment and horse and carriage rides. The next item will be to review what is budgeted for everything to happen in one weekend to declare staff time and budget accordingly.

The Tree lighting would occur on Friday, December 4th with a small corral group, the market open and an inexpensive local band.

Saturday, December 5th would have the Santa Arrival and photos, carriage rides, an open market and community bands in the market. They are researching having the numbering system for Santa announced in several places.

A suggestion was to have a voucher for receiving the cookies and hot chocolate in the market tent. Ed and Joe's would be willing to provide the hot chocolate for us, but this is not finalized. Chairman Brudd feels the amount of cookies and hot chocolate should be limited, but family members should be entitled to this not just the children. Some type of parameters should be set up, possibly a small size cup could be used.

Public Works feels the electricity is available to place the Ferris Wheel and Mini-train in the area for Boston Blackie's on South Street from Citibank's parking lot to the drive. Ice carvings will be done but the current locations may be changed for safety reasons. Another suggestion is to have looped movies run at the Landmark.

A similar program with Santa in the train station and the market will be done on Sunday, December 6th from noon to 5:00 p.m. Chairman Brudd said a different color ticket would be needed for each day, so people will not attempt to use the Saturday tickets on Sunday.

Amy would suggest eliminating the carriages and have the wagons and trolleys because of the carriages only holding four people at a time. This would eliminate cost, confusion and complaints.

The parade is still programmed for Sunday at 5:00 p.m., but approval is needed from the Village Board. Police will not be able to be used, so EMA will be used as last year. Chairman Brudd said the vendors will be tearing down at 5:00 p.m. This will be discussed further with Mayor Zabrocki. She suggested moving this back to Saturday as they did last year.

Annette said she had mentioned to Judy the possibility of having Santa and Mrs. Claus transported back to Central on the carriage at the end of the day to avoid the illusion with Mrs. Claus getting into an SUV by herself. She suggested that Santa and Mrs. Claus could possibly be brought to the station as the rides begin and transported back when the rides end at 5:00 p.m.

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Don Budny asked if Santa and Mrs. Claus would be in the parade, because with the activities at the station ending at 5:00 p.m. this would not be possible. Chairman Brudd said last year the parade started at 6:00 p.m. and they proceeded to the line up from the train station.

Amy said whether or not in-kind services are given to any organization is decided by the Mayor. She can make suggestions.

Chairman Brudd asked if the parade would be run from Central again because she understands they want to reverse the route. Amy said they attempted to do this for the Fall Fine Arts Parade, but a Cook County permit is now required for 167th Street because it is a County road. Her only recommendation is that if a parade is held it should be large. Al said the only large parade of lights was run for the Millennium. Amy's suggestion for a day time parade was rejected.

Because the members of the CRC will be involved in the Santa Photos both days, the booth in the market needs to be manned. Deb Melchert has volunteered to contact the other Commissions to provide personnel for this booth. Chairman Brudd said set up would be done on Friday by the CRC, and Deb would oversee the event rather than be available for Santa's photos. She said there are people, like Joan Cutrano who always assists, are willing to help. The important thing is to have people available to rotate out to give people a break.

Candy canes and stocking will need to be ordered for distribution, and labels will be needed for the stockings. If these are available for the November meeting they could be done at that time.

Mapping signage will be needed, and Amy would like to see attractive signs possibly on poles. These would designate such things as the carriage ride line up location.

Chairman Brudd said talking about using the Landmark for movies; maybe the Landmark having activities; and South Street being closed for the kids' rides, if there is the possibility of closing the entire street for the carriage rides. The only problem was getting people into the east parking lot. She also suggested putting straw or something for a pathway across the open field to reach the VVAC and the Landmark.

Al said we could possibly post a sign to advertise the movie and possibly take the carriage ride over to the Landmark. Chairman Brudd said they could ride over, and if there was room on the return trip they could get back on. Amy said we are attempting to get a volunteer to run the movie. She also said we will have the luminaries around the fountain on Sunday, and possibly the ice carving at that location on Saturday.

Chairman Brudd said there is a backdrop and decorations for the booth with possibly only tablecloths needed. Amy said she and Judy Bruning will be inventorying the storage center to see what items are left over.

Chairman Brudd asked that the Commissioners be available that weekend to work on this event. She feels the Veterans Commission should be willing to assist with the booth because of the funds going to our servicemen.

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Chairman Brudd said one of the main items we need to determine is the parade. A short discussion then occurred with pros and cons of the parade. Al Siegers feels that we currently have too many parades, and with the existing economy everyone such as the Chamber are cutting back on this expense.

Chairman Brudd said another important thing is to have signs posted the week before Thanksgiving advised that the Santa Arrival has been moved to the new date. Amy said the Village would be advertising the change in dates and upcoming activities.

Amy also reported the Polar Express will be coming into the 80th Avenue train station, and should not cause any conflicts with the Christmas Events.

CRC Picnic/BBQ

The event was scheduled for September 19th, but after a short discussion regarding members who could not attend, the date was tentatively moved to September 26th. Al asked Annette to e-mail everyone with the change in date.

New Business

Discover Tinley

Chairman Brudd added this item to the Agenda so Annette could have letters and forms available for review at the next meeting. She said Len Wiencek said he has the program to update the Discover Tinley Park Booklet.

Annette said last year we placed the applications on the web page to be downloaded, but we still mailed the three pieces of literature with the businesses. She is questioning if we want to have the applications on line to be downloaded. This would eliminate the printing of three forms to lower the costs by sending out only the letter. Chairman Brudd said we would need the exact site to go to because of problems that occurred last year. It was also suggested to have 100 forms printed for the Village Hall and Chamber office if they wish to pick them up.

Al asked if the information could be put in with the application for the business licenses. Not all businesses receive licenses, and Annette obtains the labels from them and coordinates with the Chamber list, past vendors and added restaurants, etc. Al said we could put a full sheet in the Chamber Mailbag advising them to obtain their forms on-line or at the Village or Chamber offices. Annette said if calls come into the Village Hall they contact her to follow up. Amy occasionally takes calls that she can answer to assist. Another problem that would be avoided is the vendors receive a mailing in January, and call in March looking for their application so there is a second mailing on some.

Chairman Brudd asked if the Village asked if we now take credit cards, as she heard this was possible. Amy said she has heard the same, but has not heard of it being official. This would be a major help to register vendors.

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Deb Melchert reported we will not be having the “Traveling Wall” because of the cost and requirements needed. The Disabled American Veterans will be attending, but we are not sure if they will have their mobile unit. They will definitely be set up inside if not.

Adjournment

Motion was made by Barbara Rose Whalen and seconded by Don Budny to adjourn to the September 9th meeting at 8:45 p.m. Motion carried by voice vote.