

**MINUTES**  
**Special Meeting of the Public Works Committee**  
**January 9, 2018 - 6:45 p.m.**  
**Village Hall of Tinley Park – Council Chambers**  
**16250 S. Oak Park Avenue**  
**Tinley Park, IL 60477**

Members Present:           B. Younker, Chair  
                                  W. Brady, Village Trustee  
                                  M. Glotz, Village Trustee

Members Absent:           None

Other Board Members Present:  C. Berg, Village Trustee  
  M. Mangin, Village Trustee  
  M. Pannitto, Village Trustee  
  K. Thirion, Village Clerk

Staff Present:               D. Niemeyer, Village Manager  
                                  P. Carr, Assistant Village Manager  
                                  S. Neubauer, Police Chief  
                                  F. Reeder, Fire Chief  
                                  D. Riordan, Deputy Fire Chief  
                                  P. Wallrich, Interim Community Development Director  
                                  K. Workowski, Public Works Director  
                                  J. Urbanski, Assistant Public Works Director  
                                  K. Mulqueeny, Streets Superintendent  
                                  D. Framke, Framke, Marketing Director  
                                  R. Zimmer, Executive Assistant to the Mayor  
                                  L. Valley, Executive Assistant to the Manager and Trustees  
                                  L. Godette, Deputy Village Clerk  
                                  L. Carollo, Commission/Committee Secretary

**Item #1** - The Special Meeting of the Public Works Committee was called to order at 6:45 p.m.

**Item #2 – CONSIDER APPROVAL OF THE MINUTES OF THE SPECIAL PUBLIC WORKS COMMITTEE MEETING HELD ON DECEMBER 12, 2017** – Motion was made by Chairman Younker, seconded by Trustee Brady, to approve the minutes of the Special Public Works Committee Meeting held on December 12, 2017. Vote by voice call. Chairman Younker declared the motion carried.

**Item #3 – DISCUSS AWARDING THE RENEWAL CONTRACT FOR 2018 IRRIGATION WITH AQUAMIST PLUMBING AND LAWN SPRINKLING COMPANY**  
- K. Mulqueeny, Streets Superintendent stated the irrigation contract entails winterization, spring startup, and repairs to the system at seven (7) locations: LaGrange Road, Harlem Avenue, 171st Street medians, Fire Station #4, Oak Park Avenue Metra Stations, Village Hall and Police

station. The current contract with Aquamist Plumbing and Lawn Sprinkling Company includes pricing for two (2) optional contract extensions of one (1) year each that may be approved at the sole discretion of the Village Board. This will be the first extension of the contract. The past year this contractor has proven to be a professional and reliable contractor with reasonable rates.

Staff is seeking approval of the bid for FY19 in the amount of \$28,907 to Aquamist Plumbing and Lawn Sprinkling Company and direct staff as necessary.

Motion was made by Chairman Younker, seconded by Trustee Brady, to recommend awarding the renewal contract for 2018 irrigation with Aquamist Plumbing and Lawn Sprinkling Company brought forward for future Village Board approval. Vote by voice. Chairman Younker declared the motion carried.

**Item #4 – DISCUSS AWARDING THE CONTRACT FOR THE LANDSCAPE MAINTENANCE MOWING AND WEED CONTROL**

- A capable contractor is needed to provide landscape services throughout the community. The contractor shall perform the following services:

- Plant Maintenance, which includes pruning and shaping of trees and shrubs.
- Lawn Care, which includes mowing, string trimming and edging of 207 acres.
- Flower Bed Maintenance, which includes weeding, mulching, and general care.
- New Work, which includes planting and care of annuals and other adjustments as needed.

This service contract was advertised on December 10, 2017, in accordance with state bidding laws and received three (3) sealed bids. The bids were opened and read publicly on December 28, 2017.

The Public Works Committee received copies of a recommendation letter from Site Design Group and bid tabulations. Funding in the amount of \$314,000.00 is available in the approved FY19 Budget; Road and Bridge, Facilities, Water and CPL Operating and Maintenance Budget. Beverly Environmental and Beary landscape were the lowest bidders; \$245,673.00 for Areas 1-3 (Beverly Environmental) and \$30, 817.00 for Area 4 (Beary Landscape).

Staff is seeking approval of the service contract for the FY18 Landscape Maintenance in the amount of \$245,673.00 to Beverly Environmental LLC and \$30,817.00 to Beary Landscape and direct staff as necessary.

Motion was made by Chairman Younker, seconded by Trustee Brady, to recommend awarding the contract for landscape maintenance, mowing and weed control to Beverly Environmental be brought forward for future Village Board approval. Vote by voice. Chairman Younker declared the motion carried.

**Item #5 – DISCUSS AWARDING THE CONTRACT FOR LAWN TREATMENT** - A capable contractor is needed to coordinate and deliver lawn care treatments of fertilizer and pesticides in the planting beds (37 acres) and lawn areas (207) acres for the 2018 Lawn Treatment contract.

This service contract was advertised on December 10, 2017, in accordance with state bidding laws and received two (2) sealed bids. The bids were opened and read publicly on December 28, 2017. TruGreen was the lowest responsible bidder at \$32,936.00

The Public Works Committee received copies of a recommendation letter from Site Design Group and bid tabulations. Funding in the amount of \$45,000.00 is available in the FY19 Budget; Road and Bridge, Facilities, Water and CPL Operating and Maintenance Budget.

Staff is seeking approval of the service contract for the FY19 Lawn Treatment in the amount of \$32,936.00 to TruGreen and direct staff as necessary. Chairman Younker asked if the issues last year were resolved by TruGreen. Ms. Mulqueeny stated staff followed up and ensured TruGreen resolved the issues and TruGreen has performed satisfactorily thereafter.

Motion was made by Chairman Younker, seconded by Trustee Brady, to recommend awarding the contract for lawn care to TruGreen brought forward for future Village Board approval. Vote by voice. Chairman Younker declared the motion carried.

**Item #6 – DISCUSS PAVEMENT MANAGEMENT PROGRAM (PMP) DETAILS AND POTENTIAL FUNDING** - Jennifer Prinz from Robinson Engineering presented a review of the Pavement Management Program (PMP) schedule, as discussed in October. A preliminary map of streets recommended to be covered under the Fiscal Year 2019 program was previously given to the Public Works Committee, which includes approximately 9 miles of streets to be resurfaced under the program, along with minor patching to be performed on other streets. As part of the program, striping on various Village streets will also be performed. Total funding needed for the estimated cost of the FY 2019 PMP is \$2.7 million. The projected available funds from the various funding sources used in the past for the Fiscal Year 2019 PMP are: Motor Fuel Tax Fund, Local Roads Fund and Other Funds. A schedule for adoption of the Motor Fuel Tax (MFT) Resolution/Agreements, bidding schedule, award and construction was also previously provided.

Ms. Prinz stated currently the necessary paperwork after January 1, needs to be completed in order to allocate \$1.5 million in MFT funding towards the total cost of \$2.7 million for the entire program. In addition, as the funding year is from January 1, 2018 through December 31, 2018, the Village Board will need to approve an agreement for Robinson Engineering to perform the engineering services, which has already taken place, as discussed in October 2017. The Public Works Committee received a copy of a preliminary engineering agreement with Robinson Engineering.

Chairman Younker asked if the Oak Park Avenue resurfacing is included in this program, which Ms. Prinz stated it was not. However, Phase 2 plans for Oak Park Avenue will be submitted on Tuesday and there will be a letting this year. If the state approves the letting, resurfacing on Oak Park Avenue could also begin this year. Chairman Younker asked the Public Works Committee if there were any further questions or comments. No one came forward.

Motion was made by Chairman Younker, seconded by Trustee Brady, to recommend resolution of MFT funding and resolution of the engineering agreement with Robinson Engineering be brought forward for future Village Board approval. Vote by voice. Chairman Younker declared the motion carried.

**Item #7 – DISCUSS 6300 SCOTT COURT EROSION CONTROL ISSUE** - The homeowner residing at the property of 6300 Scott Court has had a longstanding issue of property erosion due to a creek backing up to the property, which has continued to get worse. Because of continued erosion/drainage issues of the homeowner's backyard, Public Works has coordinated with Metropolitan Water Reclamation District (MWRD) and the Park District, who both have responsibility to the property in an attempt to address this problem. Estimated cost is approximately \$27,000, which might be able to be performed for less by using local labor and materials rather than contracting the work out. The Park District as well as the homeowner will also help with costs and MWRD has offered labor services. Trustee Brady asked if the erosion of the property is due to flooding. K. Workowski, Public Works Director stated the problem is not related to flooding, but rather from a large volume of water flow from the creek going into the homeowner's backyard. Attempts will be made to stabilize the creek with cement blocking, stone, and other materials as needed. Trustee Mangin asked if any other houses are affected by the creek and it was explained no other properties are substantially affected by the creek to the degree as this property. Trustee Glotz asked if the Village would have future liability regarding work to be performed. It was explained an agreement will be put in place with the Park District as well as the homeowner regarding future legal liability.

Staff is seeking direction from the Public Works Committee for the Village Manager to coordinate efforts with MWRD and the Park District regarding resolution of the erosion issue to this property.

Motion was made by Chairman Younker, seconded by Trustee Brady, to recommend direction for the Village Manager to coordinate efforts with MWRD and the Park District in resolving the erosion control issue at 6300 Scott Court for future Village Board approval. Vote by voice. Chairman Younker declared the motion carried.

**Item #8 – RECEIVE COMMENTS FROM THE PUBLIC** - No comments from the public.

#### **ADJOURNMENT**

Motion was made by Chairman Younker, seconded by Trustee Mangin, to adjourn this meeting of the Special Public Works Committee. Vote by voice call. Chairman Younker declared the motion carried and adjourned the meeting at 6:57 p.m.

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