

**MINUTES**  
**Meeting of the Public Works Committee**  
**August 13, 2019 - 6:30 p.m.**  
**Village Hall of Tinley Park – Council Chambers**  
**16250 S. Oak Park Avenue**  
**Tinley Park, IL 60477**

Members Present: M. Glotz, Chairman  
W. Brady, Village Trustee  
W. Brennan, Village Trustee

Members Absent: None

Other Board Members Present: None

Staff Present: D. Niemeyer, Village Manager  
M. Walsh, Police Chief  
F. Reeder, Fire Chief  
B. Bettenhausen, Village Treasurer  
K. Workowski, Public Works Director  
J. Urbanski, Assistant Public Works Director  
C. Zemaitis, Village Engineer  
L. Valley, Executive Assistant to the Manager and Trustees  
D. Sanfilippo, Executive Assistant to the Mayor  
L. Godette, Deputy Village Clerk  
L. Carollo, Commission/Committee Secretary

**Item #1** - The meeting of the Public Works Committee was called to order at 6:47 p.m.

Trustee Brennan stated Chairman Glotz is participating in this meeting electronically by telephone conference call. Chairman Glotz is prevented from physically attending this meeting due to employment purposes. Chairman Glotz acknowledged his participation via telephone conference call.

**Item #2 – CONSIDER APPROVAL OF THE MINUTES OF THE PUBLIC WORKS COMMITTEE MEETING HELD ON JULY 9, 2019** – Motion was made by Trustee Brady, seconded by Trustee Brennan, to approve the minutes of the Public Works Committee meeting held on July 9, 2019. Vote by voice call. Trustee Brennan declared the motion carried.

**Item #3 – DISCUSS INTERGOVERNMENTAL AGREEMENT (IGA) WITH THE TINLEY PARK-PARK DISTRICT FOR USE OF PROPERTY - VOLUNTEER PARK** - S. Roby, Park District Director requested the Village consider the park district utilize property along the eastern edge of Volunteer Park (8180 175th Street) and west of the homes on Iroquois Terrace. The park district has the opportunity to improve the park through the OSLAD (Open Space Lands Acquisition and Development) program with the State of Illinois. The OSLAD program is a grant program financed by the state that provides funding assistance to local government agencies for acquisition and/or development of land for public parks and open space. Two maps were presented to the Public Works Committee. The first map is a concept plan presented with the park district's OSLAD application of solely the park district's property. The second map is a concept plan the park district would move toward with a transfer or long-term IGA for property use. The process would require development of an IGA between the Village and the park district.

Trustee Brennan asked the Public Works Committee if there were any questions. Trustee Brady stated it is a great idea. Chairman Glotz thanked Mr. Roby for his hard work and supports the park district. D. Niemeyer, Village Manager clarified to the Committee the recommendation would be for the park district to use the proposed property rather than a transfer of property to the park district. Mr. Roby stated the plan for expansion does not include moving or covering storm sewer right of way purposes.

Motion was made by Chairman Glotz, seconded by Trustee Brady, to recommend the Village Attorney draft an IGA (Intergovernmental Agreement) between the Village and Tinley Park - Park District for Use of Property be brought to the Village Board. Vote by voice. Trustee Brennan declared the motion carried.

**Item #4 – RECEIVE UPDATE ON 80th AVENUE BRIDGE PROJECT** - C. King of Robinson Engineering presented an update of Roadway Enhancement Opportunities for 80th Avenue Reconstruction.

In October 2017, the Public Works Committee discussed potential roadway enhancement opportunities for the 80th Avenue Bridge project. Three (3) intersection and bridge improvement levels were discussed at that time; level 1 as basic improvements, level 2 basic improvements in addition to aesthetic features and level 3 as basic improvements with aesthetic features, as well as branding features.

The Committee previously discussed the following:

- Upgrades to the bridge including aesthetic improvements.
- Sidewalks and bike paths.
- Street lighting.
- Landscape upgrades.
- Potential jurisdictional transfer of roadway.

In February 2018, the Public Works Committee recommended the Village provide direction to Robinson Engineering in order to begin developing plans for the project.

Current Cost Summary:

- Intersections (mixture of levels 1, 2 and 3) - \$280,000 (Will County estimate)
- Bike Path - \$937,000
- Sidewalks - \$156,000
- Traffic Signals - \$250,000
- Street Lights - \$58,000
- Bridge Ornamental Railing (Level 3) - \$482,400

Trustee Brennan asked about the split costs of the intersection of 191st Street and 80th Avenue. Mr. King stated the Village has no expenses currently other than approximately \$2 million in the above enhancements. The Village was able to secure funding to improve the intersection of 191st Street and 80th Avenue approximately 10 years ago, in which state/federal expenses would be 80% and local expenses 20%. The County has been working on design north of 191st Street through 80th Avenue and the Village would perform design of 191st Street and 80th Avenue upon County funding approval. Trustee Glotz asked about in-kind savings in engineering. Mr. King stated engineering would be funded federally 80% and locally 22%. Mr. Niemeyer stated in the fall the Marketing and Branding Commission will become involved specifically for signage input.

Motion was made by Trustee Brennan, seconded by Trustee Brady, to recommend an Agreement with the State of Illinois and the Village Appropriating Funds for the 80th Avenue and 191st Street Improvement Project be brought forward to the Village Board. Vote by voice. Trustee Brennan declared the motion carried.

**Item #5 – DISCUSS FEE STUDY - TEXT AMENDMENT - WATER & SEWER CONNECTION**

**FEES** - C. Zemaitis, Village Engineer stated Public Works recently evaluated connection fees, as they were last updated on April 23, 1985. Connection fees are used to cover the cost of installing a service for a residential home or business. Water meter costs are updated annually based on the costs to purchase the meter and its components. The cost for all components and services, except the meter is included in the connection fee. The department reviewed neighboring communities' websites and codes for an updated increase in connection fees to aid in a proposed increase to the Village's connection fees.

Staff recommended increasing connection fees as follows:

- Residential Fee - \$6,000
- 1" Commercial Fee - \$7,250
- 1-1/2" Commercial Fee - \$12,000
- 2" Commercial Fee - \$19,000
- 3" Commercial Fee - \$46,000
- 4" Commercial Fee - \$68,000
- Fees for services larger than 4" can be negotiated with the Village.

Trustee Brennan asked the Committee if anyone had any questions. No one came forward. Mr. Niemeyer stated several fee studies have been performed to update Village fees and all proposed fees will be brought to the Committee of the Whole.

Motion was made by Trustee Brady, seconded by Trustee Brennan, to recommend the proposed schedule of connection fees be forwarded to the Committee of the Whole. Vote by voice. Trustee Brennan declared the motion carried.

**Item #6 – DISCUSS AWARDING THE CONTRACT FOR THE 2019 SIDEWALK GAP**

**PROJECT** - Public Works has added a separate line item in the FY-2020 Budget to construct new sidewalks along selected streets throughout the Village. Work would include excavation of existing subgrade, removal of any tree or bush stumps, placement and compaction of aggregate base course, pouring and finishing the concrete sidewalk and restoration of parkways. If ADA (Americans with Disabilities Act) ramps are required, the project would include removal of the curb and gutter and replacement with a depressed curb, along with a detectable warning plate.

The service contract was advertised in the local newspaper and on Quest CDN, in accordance with state bidding laws. Three (3) sealed bids were received on August 2, 2019, as follows: J&J Newell Concrete Contractors, Inc.(\$131,217.50); Davis Concrete Construction Company (\$161,430.00) and M&J Underground, Inc. (\$190,550.00). The low, responsible bidder was J&J Newell Concrete Contractors, Inc., in the amount of \$131,217.50.

Staff recommended low bid approval and award the service contract to J&J Newell Concrete Contractors, Inc., in the amount of \$131,217.50. Funding in the amount of \$150,000.00 is budgeted for in the FY-2020 Road and Bridge Budget.

C. Zemaitis asked the Committee if there were any questions. No one came forward.

Motion was made by Trustee Brennan, seconded by Trustee Brady, to recommend low bid approval and award a service contract to J&J Newell Concrete Contractors, Inc., in the amount of \$131,217.50, for the 2019 Sidewalk Gap Program, be brought forward to the Village Board. Vote by voice. Trustee Brennan declared the motion carried.

**Item #7 – DISCUSS DOWNTOWN HOLIDAY DECORATIONS -**

- a. PURPOSED PURCHASE OF NEW DECORATIONS; AND**
- b. RENEWAL OF SERVICE CONTRACT.**

In preparation for the 2019 Holiday Season, the Marketing Department recommended purchase of the following decorations for Downtown Tinley:

- Four (4) 6'6" illuminated snowflakes - \$14,944.00
- One (1) 9'8" illuminated reindeer - \$4,273.50
- Three (3) 6'6" illuminated reindeer - \$6,854.00
- One additional 6'6" illuminated reindeer at new purchase price - \$3,757.05
- One (1) fountain light-up display - \$11,050.00

Total: 40,878.55

Below are costs for the proposed decorations for installation, takedown, maintenance and storage:

- \$450.00 per (4) snowflake - \$1,800.00
- \$402.00 per (5) reindeer - \$2,010.00
- \$6,000 for the fountain display - \$6,000

Total: \$9,810.00

Total purchase and installation cost: \$50,688.55

The Marketing Department's budget for new holiday decorations is \$45,000 and \$30,000 was budgeted for flags and banners. Staff recommended decreasing the number of holiday banners by \$5,000, to accommodate the purchase and installation of a fountain display. All decorations are mobile and will be able to be utilized in Harmony Square. In subsequent years, the Public Works' budget will reflect the cost of installation and maintenance of the new decorations. The trumpet decorations purchased last year will be utilized again. Trustee Brennan stated the fountain display would look nice. The fountain display is anticipated to be installed after the holiday tree is taken down and will remain lit up until spring.

Trustee Brennan asked the Committee if there were any questions. No one came forward.

B&B Holiday Decorating coordinated and provided seasonal holiday decoration services this past year. Scope of work includes:

- Installation, maintenance, removal, packaging and transport of holiday decorations.
- Purchase of additional holiday ornaments and decorations as needed.
- Oak Park Avenue Train Station - Decorations on buildings and platforms.
- Zabrocki Plaza - 30' Christmas tree and lights, pre-lit trees.
- Oak Park Avenue & Hickory Street - Decorate the two existing evergreen trees.
- Vogt Plaza - Pre-lit trees.
- 80th Avenue Train Station - Pre-lit trees and garland on buildings.

- Street light poles - Trumpet decoration installation.

The service contract has the option of two (2) one (1) year renewals.

Public Works recommended renewal of the current service contract for an additional year to B&B Holiday Decorating for the FY-2020 Christmas Decoration Contract, in the amount of \$32,925.82. Funding in the amount of \$35,000 is available.

Motion was made by Trustee Brennan, seconded by Trustee Brady, to recommend Proposed Purchase of New Decorations and Renewal of Service Contract to B&B Holiday Decorating be forwarded to the Village Board. Vote by voice. Trustee Brennan declared the motion carried.

**Item #8 – DISCUSS CUL-DE-SAC SNOW REMOVAL CONTRACT RENEWAL** - Public Works recommended to extend the current contract with Zenere Trucking & Excavating for an additional year for snow removal in cul-de-sacs in various locations throughout the Village. The contract has the option of 2 (two) 1 (one) year renewals, currently year 3 of 3. Zenere Trucking & Excavating bid \$134,298.36, based on ten snowfalls per season.

Funding in the amount of \$236,250.00 is available in the FY-2020 Operations and Maintenance Funds.

Trustee Brennan asked the Committee if there were any questions. Chairman Glotz asked if it is typical only two companies bid on snow removal of the cul-de-sacs. It was explained heavier equipment as well as additional staffing is needed for cul-de-sac snow removal.

Motion was made by Chairman Glotz, seconded by Trustee Brennan, to recommend contract renewal approval with Zenere Trucking & Excavating for Cul-De-Sac Snow Removal, be brought forward to the Village Board. Vote by voice. Trustee Brennan declared the motion carried.

**Item #9 – DISCUSS PARKING LOT SNOW REMOVAL CONTRACT RENEWAL** - Public Works recommended to extend the current contract with Beverly Snow & Ice, Inc. for an additional year for snow removal in parking lots and sidewalks in various locations throughout the Village. The contract has the option of 2 (two) 1 (one) year renewals, currently year 2 of 3. Beverly Snow & Ice, Inc. bid \$100,350.00, based on ten snowfalls per season.

Funding in the amount of \$342,720.00 is available in the FY-2020 Operations and Maintenance Funds.

Trustee Brennan asked if the Committee had any questions. No one came forward.

Motion was made by Chairman Glotz, seconded by Trustee Brennan, to recommend contract renewal approval with Beverly Snow & Ice, Inc. for Parking Lot Snow Removal, be brought forward to the Village Board. Vote by voice. Trustee Brennan declared the motion carried.

**Item #10 – RECEIVE COMMENTS FROM THE PUBLIC** - No comments from the public.

#### **ADJOURNMENT**

Motion was made by Trustee Brennan, seconded by Trustee Brady, to adjourn this meeting of the Public Works Committee. Vote by voice call. Trustee Brennan declared the motion carried and adjourned the meeting at 7:30 p.m.

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