

## Sister Cities Commission Meeting Minutes

June 17, 2015

Present: Committee Co-Chair Jack Elster; Secretary/Commissioner Roxane DeVos Tyssen; Commissioners: Marilyn Bill; Lucas Hawley, Peg Petrovich; Guest Laura Albee Schroeder; Community Observer Jerry Jablonski

Absent: Committee Co-Chair Laura Elster; Trustee Liaison T.J. Grady;

- Minutes and Agenda were read. Corrected Agenda was approved, Minutes were approved – Jack Elster 1<sup>st</sup>, Peg Petrovic 2<sup>nd</sup>.
- A brief Mallow update was given by Commissioner Roxane Tyssen. Contact has been made via email. Additional contact will need to be made regarding what we need to do to get started with a schedule of what needs to be done.
  - Set travel dates (by Sept 1<sup>st</sup>)
  - Advertise (by Sept 1<sup>st</sup>)
  - Passports
  - Plane tickets
  - Hotels
  - Traveler meetings need to be scheduled
    - \* We will limit participants

Previous Mallow to Tinley visits involved a purpose, why will we be going there?

Rox to email Mallow regarding housing/hotels and transportation

Advertising to include Chamber TV show, e-blasts, Patch, Tinley Junction, Village Facebook, Village e-blast, Trib Local, etc. Peg will follow up regarding the Chamber TV show, Roxane will find out who is the Patch reporter for Tinley Park.

Traveler meetings will involve a code of conduct policy along with the trip information, traveler insurance requirements, etc. Trustee Grady will be asked to inquire about waivers and any other legal issues on the Village side.

Peg will check with AirLingus to see about group rates that may be offered.

Sister City International may have guidelines to offer as well.

- Sign design. We need to design a banner for the SCC. It should include a new logo and space to add cities as they are added to the Village.
- Our Büdingen exchange student has been approved and is going forward.
- Marilyn called Prairie View and left a message but has not heard back from them. She has the email address of the principal there and will send her an email on Friday to ask for a meeting.

Jack said that Laura has spoken with a teacher in Germany and will update the Commission at the next meeting. So far both schools like the idea and it is felt that 7<sup>th</sup> graders will be the ideal age group for the pen pal exchange.

- Roxane is working on the historical binders and hopes to have them done by the August meeting.
- Marilyn has the certificate from SCI and will bring a framed copy to Laura Godette for the display case.
- Pat Rea will be invited to an upcoming SCC meeting (July or August, whichever fits his schedule).

Meeting adjourned at 8:08 p.m. Next meeting is on July 15<sup>th</sup> at 7:00 p.m.