

**Sister City Commission Minutes**  
**July 19, 2017**

7:18 call to order.

**Members Present:** Secretary/Commissioner: Roxane DeVos Tyssen; Commissioners: Marilyn Bill, Lucas Hawley, Jim Muller

**Members Absent:** Chairperson, Mike Hiss ; Commissioners: JoAnne Dykhuizen, Diane Przybylski, Jeannie Kirshbaum, George Rohde.

Lucas Hawley is acting chair for this evening's meeting.

- Pledge was recited.
- The July meeting agenda was read and approved. Commissioner Muller 1st, commissioner Bill 2nd.
- JoAnne Dykhuizen and George Rohde resignations. Copies of their emails were distributed to SCC members in attendance. Michael's response to JoAnne was also read. With regards to George, Lucas stated that he recently moved to Nashville to accept a reporter position as he had graduated.

Michael informed Lucas that he has 2 potential SCC members to recommend. The Village will need a letter of intent and a resume from each.

Lucas would like to request that the commissioners receive the resume/letters. Also should still be sent through the Clerk's office. But the SCC should make recommendations.

- There were questions of what a quorum consists of. We were told that it goes by what you have filled and not what you have open, so we had a quorum.
- There was no quorum on the June 10th meeting. Secretary Tyssen can type up handwritten notes on the meeting if needed. It was not recorded due to lack of quorum.
- June Minutes were read and approved -Commissioner Bill 1st, Commissioner Muller 2nd.

**Büdingen:**

- Michael is working on the next Büdingen Skype. August 26th is the tentative date. Lucas has WhatsApp as does Edda and they can immediately communicate to confirm that this works on their end. Lucas said that Edda sent an email to Sister Cities Commission email that they are going to have a regular meeting on August 21st at 1:00 p.m. our time. Lucas asked if we could

reserve a conference room for this. It will be looked into. Jim would like to do this on his lunch at work. Marilyn will look into seeing if she could do this at home. Jim would like to see if we can record the meeting. Lucas will look into seeing if this can be done if Büdingen will be going forward with the plan.

- Lucas read Edda's email to the SCC. Lucas will forward the email to Roxane. This was sent on June 20th.

#### **Büdingen Delegation:**

- The Büdingen Sister City is looking to have a delegation come to Tinley in September/October (fall of 2018) next year. SCC will need to get look at how many host families we will have to accommodate them. Jim can accommodate 4-6 people, Roxane may be able to host.
- Advertising for host families, Proper use should include an ad from SCC on the Village Website.
- It will be a good idea to have something to post by September.
- SCC reviewed what is entailed/expected of the host families. Marilyn reviewed past experiences from previous visits.
- Lucas will contact Edda to get a window/timeframe of when they will be here and for how long they will be here. Firm up dates and then we can have further discussions.

#### **Nowy Sącz:**

- MH is hoping to have an agreement for review at our August 2017 SCC meeting for Nowy Sacz.

#### **US Sister Cities:**

- Austin TX update from Lucas. Nothing illegal in the bylaws to have a SC in the USA. Still looking to pair with a fellow music city. Ken Shaw was looking to have a soft touch.
- Are we strictly a Sister City International, or are we a Sister City. Illinois Sister Cities is a chapter? What is the charter of the Sister City Commission? The Village is concerned that we are a Sister City Organization, not necessarily a Sister City International. Donna Framke and Michael from the village are in support of a relationship with Austin. Should the reach be from Ken, the Village, or the TPSCC? The Mayor would have no issue with sending a letter tag along with our letter of introduction. Postponed until the August meeting on the 16th. Jim has a friend in Austin that he just reached out to see if he knows anyone on their SCC. This conversation is considered unofficial fact finding.

#### **Open Business:**

- Cultural exchange - Lucas was given a musical CD as part of his swag bag. This will be shared with MH and the rest of the commission at the next meeting.
- Jim sent a note to Julie at Vogt. He has not heard back from her. Roxane has also reached out but no response. Jim will call her.
- Artwork collection - letter of thanks was sent to the Library. MB has returned the artwork and it will be stored in the SCC storage area. It was up for 2 months. Marilyn heard no negative

comments. Look into having the art put back up next year during the visit. Also possible Vogt Art Center at the same time.

- Brand Logo - nothing official yet. Some swag was given out at the block party with the new logo. The t-shirts are for sale at Village Hall. SCC should look into purchasing several to send to Mallow and Büdingen. Lucas will talk to Edda and get some estimates on the number and the sizes. A reach will be given to Donna in marketing, this is something we may have to do on the back-end.
- Roxane will contact Laura to see what our budget is. MH should have a copy of the budget. And then inquire about how much of that can be used for swag. We need to look at pins as well. MH should have a copy of the budget.

#### **Internship:**

- Michael has not heard back from the Park District about the possibility of this.

#### **Old Business:**

- Christkindlmarket Market Chicago - Field trip - tentative date is December 9th. Jim's friend has several booths there. This should be done on a weekday rather than the weekend. He can accommodate us in multiple ways but weekends are pretty much out. SCC needs to determine whether or not this should be done during the day or evening hours. His friend can set us up within a tent and possibly a screen. He may be able to produce some special strudel to sell to the participating TP residents. Jim thinks early evening. 5/6 p.m. Possibly a hospitality tent.
- Lucas will not be at the next meeting, he will be in Berlin. SCC should firm a date so that he can come talk to us at the September meeting. We will invite Jim's friend to the Sept. meeting to propose a plan/what will be offered.
- The first time we are doing this, there will be very few people. Jim is envisioning ?? Add in Lucas's comments from recording. Add Jim's comments. See about purchasing tickets for participants for free food. We need to inquire with Laura about the possibility of SCC purchasing "tickets" to give to participants.
- Holiday Market in Tinley - Edda threw out the idea of having a Büdingen Booth. It will sell things from Büdingen or give away something from Büdingen. This would help build a business relationship. Are there vendors in Büdingen who would want to come here to sell merchandise over that weekend? Or would they want to donate items to pass out ? Shipping? Airfare?

Thoughts about passing along a recipe from bakers in Büdingen to pass out or having Creative Cakes make the item(s) to pass out were discussed. Another idea was to have a chef/baker exchange: a chef or baker come here and oversee the production and to talk to people at the weekend long event was also mentioned.

**2018 Büdingen Visit:**

- MH has not been able to meet with the Clerk but he has a list of past host families to reach out to. It appears that Michael has this list, Edda mentioned 40-45 people. Lucas will confirm with Edda the October timeframe, should be during the first 2 weeks or so of October.

**2020 Tinley Park Visit to Büdingen:**

- Lucas would like April - early August, as his time is more restricted after that and he cannot go at all January through March. Ask Edda when the best time will be to visit.

Marilyn suggested that we should reach out to JoAnne as she may want to be a host family.

**New Business:**

- Proposed policies of TPSCC were read aloud and a copy was given to the Commissioners present.

Michael Hiss has spoken with the Village to make these amendments. During the calendar year, Commissioners must make 8 of the 12 meetings (75% attendance). If you miss more than 4 meetings you will be asked to resign/be removed as commissioner. The Village Board will make the final review to remove. Roxane questioned whether or not it can be implemented to one commission or if changes need to be made across the board. Jim likes the policy on attendance. This was tabled until the August meeting for further clarification and until Chair Hiss is present. Lucas will provide his opinion on the matter via electronic communication. Motion to table vote until August: Commissioner Tyssen 1st, Commissioner Muller 2nd.

- Büdingen Visits: By Lucas and Jim going there in a short time span of each other it has helped nurture the relationship. Lucas made a contact regarding their social media.
- Laura Godette left the display keys in the mail box and Roxane now has them.

**Staff Comments:**

- The Village has expressed interest in restarting the Oktoberfest. Last week of September/1st weekend of October. They meet Thursday to discuss further. Will have more information next meeting. The SCC would like to have input in the event. This year could be a trial run, but next year we may be able to have the Büdingen visit tied into the event so that they can attend the next year.

**Public Comment:**

- Wally asked if the Skype session will be open to the public. It will be.

Adjourned 8:49 p.m.