

# **Tinley Park Sister Cities Commission**

## **Minutes**

### **November 15, 2017**

The Meeting was called to order at 7:00 p.m.

The pledge was recited.

Present: Commission Chair Michael Hiss; Secretary/Commissioner Roxane Tyssen;  
Commissioners: Marilyn Bill, Lucas Hawley, and Jim Muller. Village Liaison: Rob Zimmer

Additions/Revisions to Agenda:

- Revision: Chairman Resignation and appointment of interim chairman.  
Motion to accept revised agenda; Lucas 1st, Bill 2nd. Approved.

Previous Meeting Minutes - No changes, Motion to accept: Muller 1st, Hawley 2nd.  
October 18, 2017 SCC Meeting Minutes approved.

## **Sister City Updates**

### **Büdingen Sister City Update**

#### Skype

- The November 11th Skype meeting was canceled due to an emergency in Büdingen.
- A new date will be scheduled at a later date.

#### 2018 Visitation from Büdingen Residents

- Chairman Hiss met with Rita Brudd last week. Rita has hosted in the past and will provide some of her notes. Roxane offered to scan these documents and save them into the SCC folder on the server.

#### 2020 Tinley Park Visitation to Büdingen, Germany

- The timeframe for our visit there was going to be discussed on the November 11 Skype session. Since the session was not held, it will be discussed when the next one is scheduled.

#### Mallow Update

- No news from their end. There was a change over at the municipal level with elections and this could be the reason that we have not received a response from them.

#### Prospective sister city Updates

- Nowy Sacz, Poland: No news from their end.
- Austin, TX:
  - Marilyn updated us on some of the suggested cities (Austin, Memphis, New Orleans, etc.) that were proposed and that she researched.
  - She found references to Sister City International but not much else as far as what each individual city has for requirements or if it is possible to have a Sister City with another city in the U.S.
  - Marilyn will look and see if she can find any individual contacts and try to make one-on-one reaches.

### **Open Business**

- Tinley Park Tree Sponsorship:
  - The SCC as a government body, cannot provide sponsorship from a legal standpoint.
  - Roxane has offered to lend the commission a small Christmas tree for the SCC to decorate with it being placed in a Village/municipal building. Suggestion was to put the small tree in the corner by our display case in the Kallsen Center.
  - Rob has discussed with the Village Manager and it does not seem to perceive a problem with this proposal.
  - Motion to accept the tree, Lucas 1st, Bill 2nd. Motion carried.
- Christkindlmarket Chicago:
  - Still a green light, we will still have a table to sign in people (will be enforced and pre-registration is required); seven people have signed up to date. Free brat or strudel at the market. Michael will use the 4 minutes at a Village Board meeting to make the announcement as well.
  - Chairman Hiss has dedicated a line item in the budget. Jim Muller contacted Rich Schmidt to get a cost per item so we can determine the maximum attendance allowance. It will be \$7.00 per item.
  - A motion to have the cutoff date of December 4th, Lucas 1st, Bill 2nd. No public comment. Motion carried.
- TPSC Branding Logo and Tinley Park Sister Cities Promotional Materials:
  - Jim has looked into calendars. Photos of Büdingen, Mallow and Tinley Park were emailed to the Commissioners previously. Everyone thought his choices were perfect.
  - Rob restated that as long as the cost is under \$300, we do not have to place a proposal for bid.
  - If we use the new Tinley Park logo, we may be able to split some of the costs with the Marketing Department.
  - Rob will procure a tax exempt letter that we can use when we order.
  - Chairman Hiss has received no response from the SCC branding logo.
  - Rob will keep us posted on any changes to the Village social media policy.

- Cultural Exchange Program:
  - We will forward Edda the pie recipes so that they can share on their end since the Skype session was canceled.

### New Business

- Chairman Michael Hiss is resigning after receiving a promotion with his employer. His time is limited and he will not be able to provide the level of support that the Sister City Commission that it needs.

The SCC thanks Michael for his dedication and efforts that he has put into the organization.

- St. Patricks' Day Parade 2018:
  - Nothing to report, keep on agenda. Sunday before St. Patrick's Day.
- Discover Tinley 2018:
  - Nothing to report, keep on agenda. Generally 2nd weekend in April.
- Motion to nominate an interim chair, Roxane. Lucas Hawley has been put in place as the interim chair.

Rob Zimmer reviewed the process to put a Chair in place (we can have up to two commissioners that are not residents of Tinley Park). Commissioners discussed the need for more SCC commissioners. Roxane will add a request on the SCC Facebook site to ask for anyone interested to apply.

### Public Comments

- Michael Paus commented. He thanked Michael for his service and his choice of Lucas Hawley as interim Chairman. He further congratulated Lucas on his interim chairmanship.

Motion to adjourn. Muller 1st, Bill 2nd. Adjournment at 7:53 p.m.