

**MINUTES OF THE REGULAR BOARD MEETING OF THE TRUSTEES,
VILLAGE OF TINLEY PARK, COOK AND WILL COUNTIES,
ILLINOIS, HELD OCTOBER 18, 2016**

The regular meeting of the Board of Trustees, Village of Tinley Park, Illinois, was held in the Council Chambers located in the Village Hall of Tinley Park, 16250 S. Oak Park Avenue, Tinley Park, IL on October 18, 2016. Mayor Pro-Tem Younker called this meeting to order at 8:00 p.m. and led the Board and audience in the Pledge of Allegiance.

Present and responding to roll call were the following:

Village Mayor Pro-Tem:	Brian H. Younker
Village Clerk:	Patrick E. Rea
Trustees:	Brian S. Maher T.J. Grady Michael J. Pannitto Jacob C. Vandenberg Kevin L. Suggs
Absent:	
Village Mayor:	David G. Seaman
Also Present:	
Village Manager:	David J. Niemeyer
Village Attorney:	Patrick Connelly
Village Engineer:	Jennifer S. Prinz

Motion was made by Trustee Pannitto, seconded by Trustee Grady, to approve the agenda as written or amended for this meeting. Trustee Vandenberg noted that the acreage on Resolution 2016-R-028 was stated incorrectly in the agenda. The acreages listed at 2.29 should be 6.04. Vote by voice call. Mayor Pro-Tem Younker declared the motion carried.

Motion was made by Trustee Pannitto, seconded by Trustee Vandenberg, to approve and place on file the minutes of the Regular Village Board meeting held on October 4, 2016. Vote by voice call. Mayor Pro-Tem Younker declared the motion carried.

Mayor Pro-Tem Younker presented the following consent agenda items.

The following Consent Agenda items were read by the Village Clerk:

- A. CONSIDER REQUEST FROM YOU CAN MAKE IT OUTREACH MINISTRY TO CONDUCT A TAG DAY FUNDRAISER ON THURSDAY, NOVEMBER 3, FRIDAY, NOVEMBER 4, AND SATURDAY NOVEMBER 5, 2016 AT CERTAIN INTERSECTIONS IN THE VILLAGE OF TINLEY PARK.
- B. CONSIDER REQUEST FROM FAMILY OUTREACH PROGRAM TO CONDUCT A TAG DAY FUNDRAISER ON FRIDAY, NOVEMBER 11 AND SATURDAY,

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NOVEMBER 12, 2016 AT CERTAIN INTERSECTIONS IN THE VILLAGE OF TINLEY PARK.

- C. CONSIDER REQUEST FOR A BLOCK PARTY PERMIT ON SATURDAY, OCTOBER 29, 2016 BETWEEN 17213 68TH COURT AND 17137 69TH AVENUE FROM 4:00 P.M. TO 10:00 P.M.
- D. CONSIDER REQUEST FROM THE CRISIS CENTER FOR SOUTH SUBURBIA TO CONDUCT A RAFFLE FROM NOVEMBER 21, 2016 THROUGH MARCH 4, 2017, WITH THE WINNER BEING DRAWN ON MARCH 4, 2017 AT THE DOUBLE TREE IN ALSIP, IL.
- E. PAYMENT OF OUTSTANDING BILLS IN THE AMOUNT OF \$1,893,879.56 AS LISTED ON THE VENDOR BOARD APPROVAL REPORTS DATED OCTOBER 7 AND OCTOBER 14, 2016.

Motion was made by Trustee Grady, seconded by Trustee Suggs, to approve the consent agenda items. Vote on roll call: Ayes: Maher, Grady, Pannitto, Vandenberg, Younker, Suggs. Nays: None. Absent: Seaman. Mayor Pro-Tem Younker declared the motion carried.

Motion was made by Trustee Younker, seconded by Trustee Grady, to waive first reading, adopt and place on file **RESOLUTION 2016-R-032 RECOGNIZING OCTOBER 2016 AS DOMESTIC VIOLENCE AWARENESS MONTH IN THE VILLAGE OF TINLEY PARK**. The Village of Tinley Park recognizes the month of October as Domestic Violence Awareness Month and encourages all citizens to aid in raising public awareness regarding this prevalent social problem that not only harms the victim, but also negatively impacts a victim's family, friends and community. Mayor Pro-Tem Younker noted that this item was in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Maher, Grady, Pannitto, Vandenberg, Younker, Suggs. Nays: None. Absent: Seaman. Mayor Pro-Tem Younker declared the motion carried.

Motion was made by Trustee Vandenberg, seconded by Trustee Suggs, to adopt and place on file **ORDINANCE NUMBER 2016-O-058 GRANTING A SPECIAL USE FOR A SUBSTANTIAL DEVIATION FROM THE NORTH CREEK BUSINESS PARK PLANNED UNIT DEVELOPMENT AND EXCEPTIONS FROM THE ZONING ORDINANCE (TIM HEALY FOR HOLLADAY PROPERTIES)**. The petitioner, Tim Healy of Holladay Properties, seeks approval of a Special Use Permit for a Substantial Deviation to the North Creek Business Park Planned Unit Development and Exceptions from the Zoning Ordinance (front yard setback, location of parking, public sidewalk, maximum number of wall signs, maximum sign height for freestanding signs, maximum sign face area for freestanding signs, and off-premise signage) to allow for the construction of a new extended stay hotel (WoodSpring Suites) on the parcel south of the intersection of West Creek Drive, Spring Creek Drive, and North Creek Drive (approximately 18644 West Creek Drive).

The Plan Commission first discussed the proposed Special Use Permit on August 18, 2016, and subsequently held a Public Hearing on September 15, 2016 and after consideration of the Standards for Granting a Special Use and Findings of Fact, voted 7-0 in favor of recommending the requested Special Use Permit with the following conditions:

- Maximum of two (2) wall signs

Mayor Pro-Tem Younker noted that this item was in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Maher, Grady, Pannitto, Vandenberg, Younker, Suggs. Nays: None. Absent: Seaman. Mayor Pro-Tem Younker declared the motion carried.

Motion was made by Trustee Vandenberg, seconded by Trustee Grady, to adopt and place on file **RESOLUTION NUMBER 2016-R-028 APPROVING THE FINAL PLAT FOR THE PAISLEY PARK PLAT OF RESUBDIVISION OF LOT 2 IN DEVRY RESUBDIVISION FOR THE 6.04 ACRE PARCEL LOCATED AT 18644 WEST CREEK DRIVE, NORTH CREEK BUSINESS PARK PLANNED UNIT DEVELOPMENT.** The petitioner, Tim Healy of Holladay Properties, seeks approval of a Final Plat for the 6.04 acre parcel located at 18644 West Creek Drive which provides for the subdivision of the property into three (3) parcels. The Plan Commission approved the plat at their September 15, 2016 with a 7-0 vote, conditioned upon final language for the plat being approved by Village Staff and the Village Attorney. Mayor Pro-Tem Younker noted that this item was in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Maher, Grady, Pannitto, Vandenberg, Younker, Suggs. Nays: None. Absent: Seaman. Mayor Pro-Tem Younker declared the motion carried.

Motion was made by Trustee Maher, seconded by Trustee Grady, to adopt and place on file **RESOLUTION NUMBER 2016-R-030 APPROVING AND RECOMMENDING COOK COUNTY CLASS 6B INCENTIVE FOR THE PROPERTY LOCATED AT 17511-17515 DUVAN DRIVE (CONIGAN PARTNERS LLC).** This Resolution would provide support for the reduction of the assessment rate for the aforementioned property from 25% to 10% for a ten (10) year period. But for this Cook County incentive, the investment owner will not be able to purchase this property for re-occupancy as a flexible, multi-use industrial building. This project meets the goals and objectives for encouraging rehabilitation of industrial buildings in the Duvan Industrial Park of Tinley Park as set forth by the Economic and Commercial Commission and the Village Board of Trustees in previous meetings. Conigan Partners is experienced with purchase and operation of industrial real estate and pledges the investment of \$250,000 in repairs and improvements to the building and facilities. The company reports successful full occupancy of other investment owned industrial properties. This item was recommended for approval at the Finance and Economic Development Committee meeting held on September 27, 2016. This item was introduced at the October 4, 2016 Village Board meeting requesting a Class 8 incentive. Subsequently, Conigan Partners have learned that Cook County imposed new stipulations applicable to the Class 8 incentive in May 2016 which requires property owners to establish a U.S. Department of Labor (USDOL) Apprenticeship training program. Because Conigan Partners will be only the landlord, they are unable to comply with this requirement. Accordingly, Conigan Partners has changed their request to the Class 6B incentive which provides similar tax benefits without the USDOL Apprenticeship program requirements. Mayor Pro-Tem Younker noted that this item was in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Maher, Grady, Pannitto, Vandenberg, Younker, Suggs. Nays: None. Absent: Seaman. Mayor Pro-Tem Younker declared the motion carried.

Motion was made by Trustee Grady, seconded by Trustee Maher, to **AUTHORIZE A PROFESSIONAL SERVICES AGREEMENT WITH TAPCO FOR PURCHASE AND INSTALLATION OF A HAWK CROSSWALK SYSTEM AT THE 80TH AVENUE TRAIN STATION.** The proposed professional services agreement will allow for the purchase and installation of a HAWK (High-intensity Activated crossWalk) Crosswalk System at the Village's 80th Avenue Train Station, to increase pedestrian safety. The proposed location of the crosswalk will be on Timber Drive at the intersection of Veteran's Parkway. Upon review of several options, it was the recommendation of the Police Department that the TAPCO HAWK Crosswalk system be purchased. Staff solicited quotes from three (3) vendors for the purchase of the HAWK System. However, TAPCO is the Authorized Local Agent for the HAWK System and provided the Village with the lowest quote. The crosswalk system will have the following features:

- dual flashing red lights;
- pedestrian crossing sign; and
- a sign that reads "stop when flashing"

Sufficient funds are available in the current fiscal year budget for this purchase. This item was discussed at the September 20, 2016 Public Safety Committee and recommended for approval. Mayor Pro-Tem Younker noted that this item was in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Maher, Grady, Pannitto, Vandenberg, Younker, Suggs. Nays: None. Absent: Seaman. Mayor Pro-Tem Younker declared the motion carried.

Motion was made by Mayor Pro-Tem Younker, seconded by Trustee Suggs, to adopt and place on file **RESOLUTION NUMBER 2016-R-029 APPROVING A CHANGE ORDER WITH ROADS SAFE TRAFFIC SYSTEMS, INC. FOR THE 2016 STREET MARKING PROGRAM.** Earlier this year, the Village awarded a competitively bid contract to RoadSafe Traffic Systems for the marking of selected Village streets including crosswalks. The unit price for the contract was lower than previous years and, as such, the Village has funds budgeted in excess of the original contract award. Approving a change order in an amount not to exceed \$15,471.75, will allow the Village to have markings/stripping completed at additional Village crosswalks. The Village finds the following related to the change order:

- The circumstances necessitating the change order were not reasonably foreseeable at the time the contract was signed;
- The changes effected by the change order are germane to the original contract as signed; and
- The changes effected by the change order are in the best interests of the Village and are authorized by law.

This item was discussed at the Public Works Committee held on September 27, 2016 and recommended for approval. Mayor Pro-Tem Younker noted that this item was in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Maher, Grady, Pannitto, Vandenberg, Younker, Suggs. Nays: None. Absent: Seaman. Mayor Pro-Tem Younker declared the motion carried.

Motion was made by Mayor Pro-Tem Younker, seconded by Trustee Maher, to **RENEW A CONTRACT WITH ZENERE LANDSCAPE INC., THORNTON, IL FOR SNOW REMOVAL IN VILLAGE CUL-DE-SACS.** In 2014, a contract was awarded to Zenere Landscape upon completion of a competitive bidding process, for snow removal at cul-de-sac locations throughout the Village. One of the provisions in the contract allows the Village of Tinley Park to renew the contract for two (2) additional one (1) year increments at the Village's discretion. The proposed renewal would hold the 2014-2015 pricing for the 2016-2017 season. This would be the last year the Village would renew this contract and it will be competitively bid again next season. The Village has funds budgeted and available for this expenditure. This contract was discussed at the Public Works Committee held prior to the Village Board meeting. Mayor Pro-Tem Younker noted that this item was in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Maher, Grady, Vandenberg, Younker, Suggs. Nays: Pannitto. Absent: Seaman. Mayor Pro-Tem Younker declared the motion carried.

Motion was made by Mayor Pro-Tem Younker, seconded by Trustee Vandenberg, to **AUTHORIZE A CONTRACT WITH OUTDOOR ACCENTS FOR OUTDOOR HOLIDAY DECORATIONS AT THE ZABROCKI PLAZA, DOWNTOWN TINLEY, AND THE OAK PARK AVENUE TRAIN STATION.** A total of three (3) companies provided competitive quotes to perform outdoor decoration installation, maintenance and take down services in Zabrocki Plaza, the surrounding Downtown Tinley area and the Oak Park Avenue Train Station. Upon review of the quotes, it was determined that the most responsible and responsive price was provided by Outdoor Accents of Joliet, Illinois in an amount not to exceed \$19,940.50. This amount is \$10,059.50 under the budgeted amount. This contract is funded from the Hotel/Motel Tax Fund due to the impact of local tourism during the holiday season. This item was discussed at the Public Works Committee held prior to the meeting. Mayor Pro-Tem Younker noted that this item was in its final adoption stage and asked if anyone cared to address the Board. No one came forward. Vote on roll call: Ayes: Maher, Grady, Pannitto, Vandenberg, Younker, Suggs. Nays: None. Absent: Seaman. Mayor Pro-Tem Younker declared the motion carried.

Motion was made by Trustee Suggs, seconded by Trustee Maher, to **AUTHORIZE A PROFESSIONAL SERVICES AGREEMENT WITH MATRIX CONSULTING GROUP FOR A STAFFING LEVEL ANALYSIS.** Recently, the Village Board authorized staff to seek proposals for a staffing level analysis of most of the departments in the Village Hall. The goal is to analyze whether the staffing in these departments are appropriately sized to provide quality service to our residents and to recommend possible alternate organizational structures that can improve efficiency and customer service. The original quote to perform the analysis was for \$34,000. This included all Village Hall departments with the exception of Community Development. Per Trustee Pannitto's request, a quote was obtained from Matrix Consulting, the firm that was recommended to be used for this analysis, on the addition of a review of the staffing for the Community Development Department. The additional cost is \$8,700 for a total cost of \$42,700. Mayor Pro-Tem Younker noted that this item was in its final adoption stage and asked if anyone cared to address the Board. Michael Paus asked for confirmation that the Staff Analysis report would be presented to the public at an open meeting. Village Manager Niemeyer stated that it would and information on this would be presented on the website. Jim Doyle asked if a knowledge sharing and management component to the Staff Analysis report would be

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used. Village Manager Niemeyer stated that they will be looking at best practices from other communities. Vote on roll call: Ayes: Maher, Grady, Pannitto, Vandenberg, Younker, Suggs. Nays: None. Absent: Seaman. Mayor Pro-Tem Younker declared the motion carried.

At this time, Mayor Pro-Tem Younker asked if anyone from the Public would care to address the Board.

Michael Paus asked that meetings be placed on the calendar website for quick reference. He did note that Public Notice of meetings are placed on the website. Clerk Rea asked Mr. Paus to let the Village know where this would be best and this would be taken care of. Mr. Paus stated concerns about the Branding program. Mayor Pro-Tem Younker asked Mr. Paus to join the Village in working on the Branding Program.

Representatives from the American Legion presented the Board with a certificate of appreciation for working with them on this year's Fall Festival.

Stephen Eberhardt complimented the Board on live streaming the Village Board meetings and stated that he would like to see Plan Commission meetings live streamed.

Trustee Vandenberg noted that the Plan Commission meeting at 7:30 p.m. on November 3, 2016 will be held at Central Middle School and the Citizens Advisory Committee findings will be presented and discussed at this meeting.

Jim Doyle suggested that the Village implement a knowledge sharing management program to assist the Village in saving funds.

Eric Blair commented on his concerns regarding the Branding program and suggested that Sister Cities should be part of this program. He also stated concerns about the Water Meter Consultants, West Monroe Partners and how the Village proceeded with the Water Meter Program.

Lucas Hawley stated that the Exchange Students from Budigen enjoyed a nice pizza party at the Village Hall on Monday, October 10, 2016. He asked when Early Voting would begin and where. Clerk Rea noted that it would begin Monday, October 24, 2016 at 9:00 a.m. in the Kallsen Center. He also stated that he would like to see a Town Hall Teleconference.

At this time, Mayor Pro-Tem Younker asked if anyone from the Board or Staff would care to address the Board.

Trustee Vandenberg noted that the Village Staff is looking into the complaint voice at the October 4, 2016 Village Board meeting regarding B & B Warehousing on Duvan Drive regarding the order of spices overwhelming the area.

Trustee Pannitto noted that the Board can use the knowledge learned from the consultants of the Water Meter Program, West Monroe Partners, to proceed with the current water meter program. He also noted that the Board does use the knowledge received from consultants.

Village Manager Niemeyer stated that next steps in the Branding program will be an action plan provided by Roger Brooks. The Roger Brooks presentation of October 7, 2016 was just the first step.

Motion was made by Trustee Pannitto, seconded by Trustee Vandenberg, at 8:46 p.m. to adjourn to Executive Session to discuss the following:

- A THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY.

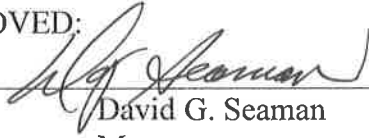
Vote on roll call: Ayes: Maher, Grady, Pannitto, Vandenberg, Younker, Suggs. Nays: None. Absent: Seaman. Mayor Pro-Tem Younker declared the motion carried.

Motion was made by Trustee Grady, seconded by Trustee Suggs, to reconvene the regular Village Board meeting. Vote on roll call: Ayes: Maher, Grady, Pannitto, Vandenberg, Younker, Suggs. Nays: None. Absent: Seaman. Mayor Pro-Tem Younker declared the motion carried and reconvened the regular Board meeting at 9:02 p.m.

Motion was made by Trustee Vandenberg, seconded by Trustee Pannitto, to adjourn the regular Board meeting. Vote by voice call. Mayor Pro-Tem Younker declared the motion carried and adjourned the regular Board meeting at 9:02 p.m.


PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item."

APPROVED:



David G. Seaman
Mayor

ATTEST:



Patrick E. Rea
Clerk