



Village of Tinley Park - Building Department  
Fence Permit Checklist

16250 S. Oak Park Avenue  
Tinley Park, Illinois 60477  
(708) 444-5100 Fax (708) 444-5199  
Email: Building@tinleypark.org  
www.tinleypark.org

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The following items are necessary in order to process your application. If anything is missing your application **will not** be processed.

- Date of Application
- Name of Property Owner
- Address of Project
- Project Description – ***Include Fence Material, Height, & Location***
- Total Cost of Project
- Fence Contractor's Name, Address and Phone Number  
(Indicate "Homeowner" if a licensed fence contractor is not being used)
- Sign and Date Permit Application
- Plat of Survey
  - Highlight area of fence installation.
  - Specify length of each run of fence.
  - Write in any gate/removable panel needed to access all your property up to the property line.

### **Restrictions**

The maximum height allowed is six feet. The depth of the postholes should be a minimum of 36 inches and follow the manufacturer's requirements to maintain rigidity to the fence. The applicable lot pins must be located and marked with a wire or string from pin to pin to ensure postholes and fences are within property lines. The good side of the fence must face out. Fences may be placed on the property lines and cannot extend past the front of the structure into the front yard. Easements excluded by fencing must still be maintained by homeowner.

Fences may be of wire chain link, wire and plastic, wood, and PVC. No barbed wire fences or barbed wire security top members are permitted. Any chain link fence shall be installed with the sharp points directed down.

**Corner lots have special fencing requirements concerning two front yard setbacks. It is best to bring in the Plat of Survey to discuss fencing allowed on these lots.**

If there is a sewer, water, or street light cable line in the easement, you will be required to keep your fence post two (2) feet away from the center of the J.U.L.I.E. utility mark. Please be advised that any fence constructed on, or over, an easement granted for the purpose of installing or maintaining sewer, water, or other utilities, will be erected at the ***owner's risk and liability***.

***In the event that employees of the Village of Tinley Park, or any utility company required access to the easement, the property owner must remove the fence at their own expense. Likewise, any damage to said fence caused by such employees in the regular performance of their duty will be repaired or replaced at the owner's expense. The Village of Tinley Park and/or the utility companies shall not be held liable for any damages or action occasioned by allowing the fence on, or over, the easement.***

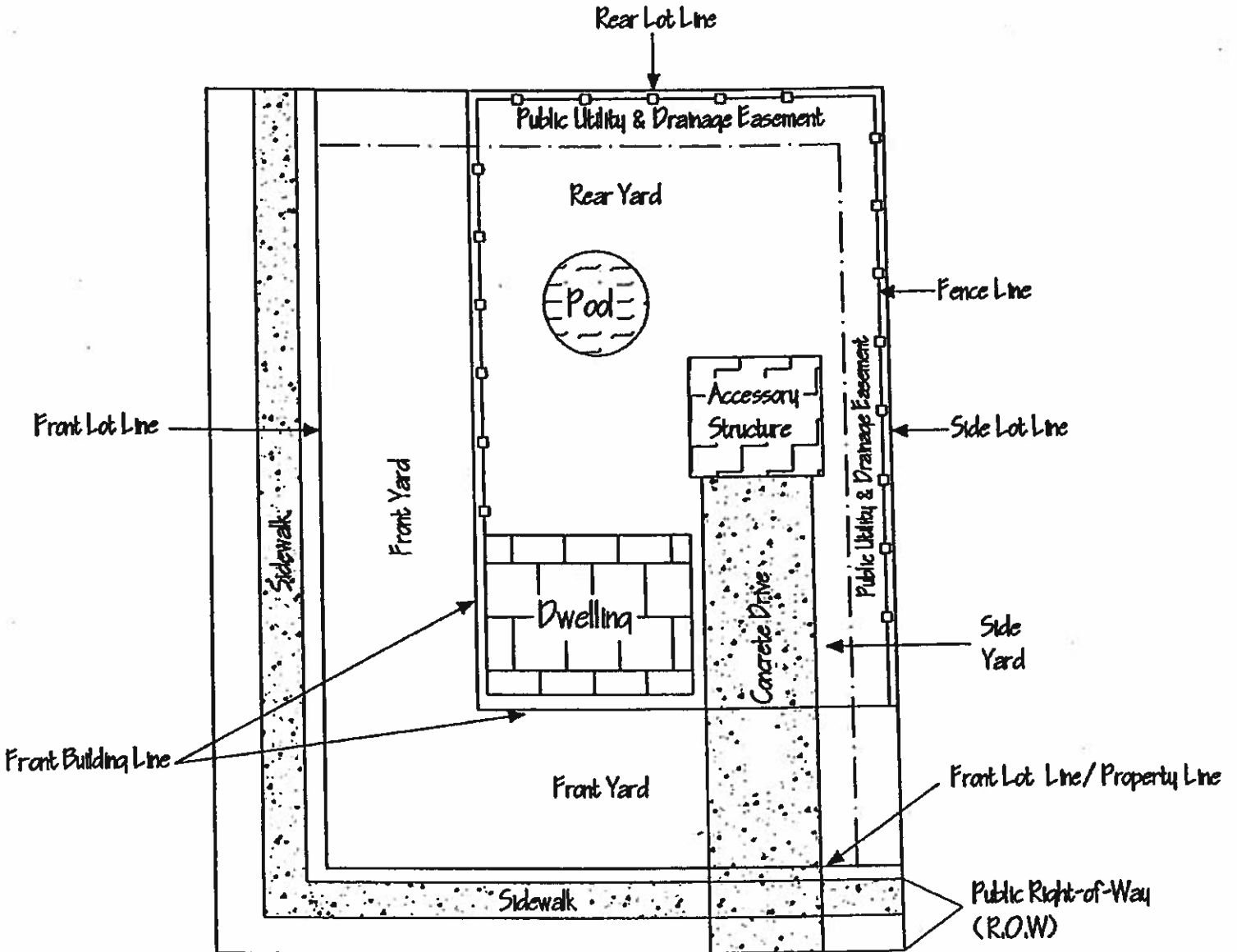
If you have any questions, please contact the Building Department at (708) 444-5100.



# How to Read Your Corner Lot Plat of Survey

LOT 1 IN BLOCK 1 IN TINLEY PARK VILLAS, A SUBDIVISION IN THE WEST 1/2 OF SECTION 30, TOWNSHIP 36 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

(sample description)



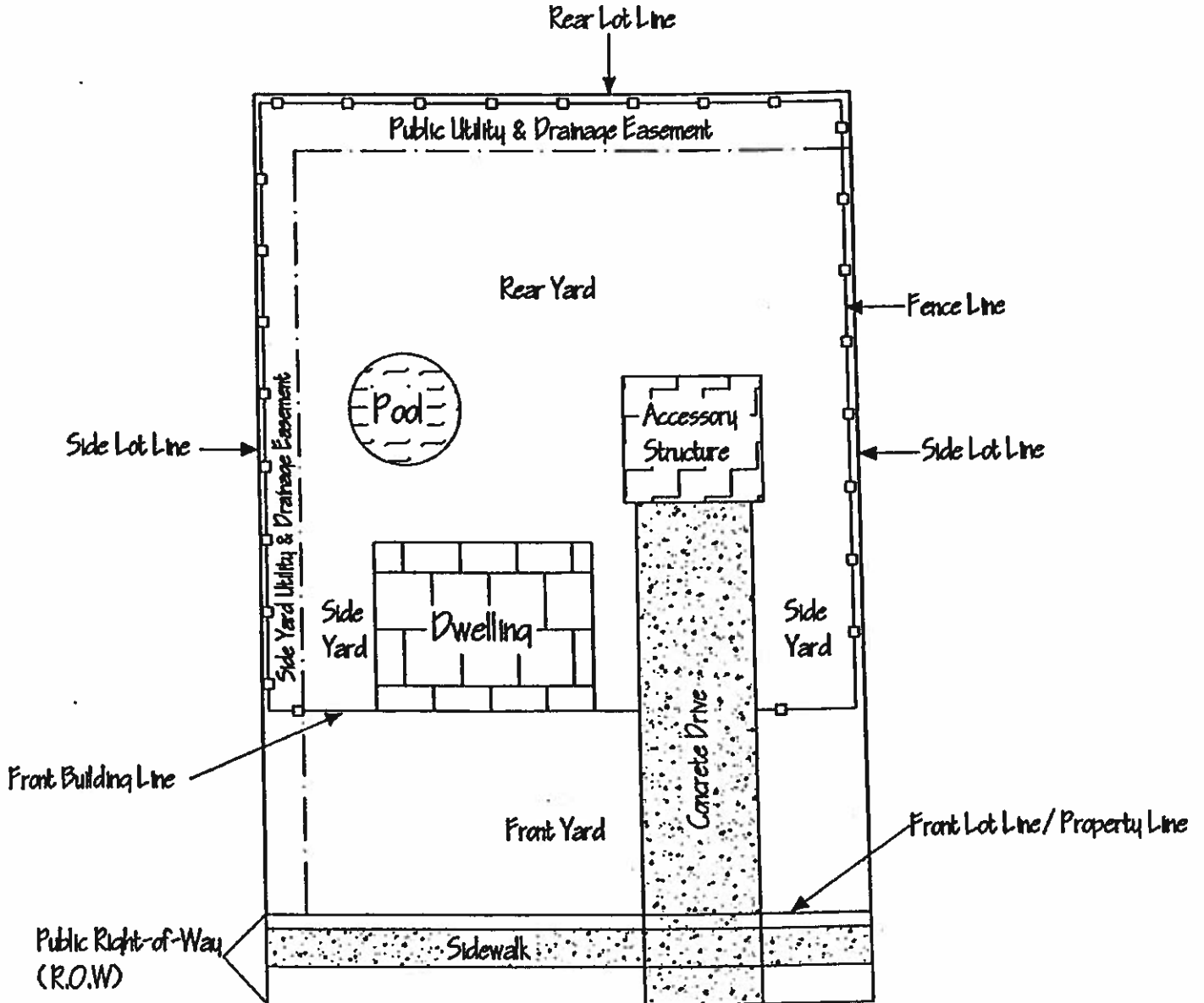
Contact Tinley Park Building & Planning Department at  
(708) 444-5100 for further questions



# How to Read Your Plat of Survey

LOT 1 IN BLOCK 1 IN TINLEY PARK VILLAS, A SUBDIVISION IN THE WEST 1/2 OF SECTION 30, TOWNSHIP 36 NORTH, RANGE 15 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

(sample description)



Contact Tinley Park Building & Planning Department at (708) 444-5100 for further questions



**Village of Tinley Park  
Residential Permit Application  
16250 Oak Park Avenue, Tinley Park, IL 60477  
(708) 444-5100 Fax (708) 444-5199**

Date of Application \_\_\_\_\_ Permit # \_\_\_\_\_

Name(s) of Property Owner(s) \_\_\_\_\_ Phone \_\_\_\_\_

Email Address (required) \_\_\_\_\_

Address of Project: \_\_\_\_\_

Description of Project: (please provide all dimensions, materials: for example: wooden shed 10ft L x 10ft W x 15 H)

Total Cost of Project: \_\_\_\_\_

**CONTRACTOR INFORMATION**

*(Please provide Name, Address, and Phone)*

*All contractors must be licensed and bonded with The Village of Tinley Park. Failure to do so may result in added penalties*

<p><b>General</b> _____ Address: _____ City _____ State _____ Phone _____</p> <p><b>Carpentry</b> _____ Address: _____ City _____ State _____ Phone _____</p> <p><b>Concrete</b> _____ Address: _____ City _____ State _____ Phone _____</p> <p><b>Drywall</b> _____ Address: _____ City _____ State _____ Phone _____</p> <p><b>Electric</b> _____ Address: _____ City _____ State _____ Phone _____</p> <p><b>Excavator</b> _____ Address _____ City _____ State _____ Phone _____</p>	<p><b>HVAC</b> _____ Address: _____ City _____ State _____ Phone _____</p> <p><b>Masonry</b> _____ Address: _____ City _____ State _____ Phone _____</p> <p><b>Paving</b> _____ Address: _____ City _____ State _____ Phone _____</p> <p><b>Plumbing</b> _____ Address: _____ City _____ State _____ Phone _____</p> <p><b>Roofing</b> _____ Address: _____ City _____ State _____ Phone _____</p> <p><b>Sewer</b> _____ Address: _____ City _____ State _____ Phone _____</p>
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Signature of Applicant(s) \_\_\_\_\_

Please check if applicant is owner \_\_\_\_\_ or contractor \_\_\_\_\_