

WAIVING FIDELITY BOND - SAMPLE LETTER

PLEASE NOTE - YOUR LETTER MUST BE SIGNED BY TWO (2) BOARD MEMBERS

Alternatively, a signed copy of the minutes approving the waiver may be submitted.

Mail to:

Village Clerk
Village of Tinley Park
16250 Oak Park Avenue
Tinley Park, IL 60477

OR

Email to:

Clerk's Office
clerksoffice@tinleypark.org

Dear Clerk:

Included with the Raffle Application, the _____ Board submits this letter in response to the fidelity bond requirement, for the _____ fundraising event, concluding on _____.

The _____ Board is aware of the risks and has unanimously voted in favor of waiving the fidelity bond.

If you have any questions, please contact _____ at _____.

Sincerely,

Name: _____

Title: _____

Name: _____

Title: _____